



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

[Central Stores Department]

Dated: 19/05/2022

No.GGSIPU/Store/2021-22/176

NOTIFICATION

Hon'ble Vice Chancellor has constituted the following Boards for Annual Stock Verification (2021-22) regarding Machinery and Equipment/Software/other non-consumable items on the charge of University Schools/Centres. (Dwarka and East Campus)

BOARD-A **FOR NON-CONSUMABLE ITEMS ON CHARGE OF CENTRAL STORE** **(ISSUED TO ALL SCHOOLS/DEPARTMENTS)**

1.	Col. Yogesh Bhatti, AR, UCS	Chairman
2.	Dr. Rajesh Sharma, Assistant Registrar, International Affair	Member
3.	Sh. Nalini Ranjan, PRO	Member
4.	Sh. Pooran Singh, STA, USEM	Member
5.	Sh. Sushil Kumar Upadhyaya, SO, Accounts	Member
6.	Sh. Sayed Ali, GA, DSW	Member
7.	Sh. Rajinder Kumar, GA, Estate	Member

Two additional members to be nominated by respected chairman

BOARD-B **FOR EQUIPMENT/MACHINERY/SOFTWARE'S AND OTHER NON-CONSUMABLE & CONSUMABLE** **ITEMS HELD ON CHARGE OF UNIVERSITY SCHOOLS TO BE VERIFY ALL ITEMS IN THE STORE AND** **LABORATORIES OF THE SCHOOLS**

1.	Captain Sushil Aggarwal, AR	Chairman
2.	Sh. Sunil Kumar, AR, UCS	Member
2.	Sh. Dinesh Nautiyal, SO, Accounts	Member
3.	Sh. Puran Singh, STA, USEM	Member
4.	Sh. Gaurvendra Dwivedi, STA, USBAS	Member
5.	Sh. Ajeet Pratap, TA, UITIS	Member
6.	Sh. Deepak Sharma, Cameraman, USMC	Member

BOARD-C FOR EAST CAMPUS **FOR NON-CONSUMABLE ITEMS ON CHARGE OF CENTRAL STORE AND** **EQUIPMENT/MACHINERY/SOFTWARE'S AND OTHER NON-CONSUMABLE & CONSUMABLE ITEMS** **HELD ON CHARGE OF UNIVERSITY SCHOOLS TO BE VERIFY ALL ITEMS IN THE STORE AND** **LABORATORIES OF THE SCHOOLS**

1.	Col. Narinder Kumar, AR	Chairman
2.	Sh. Kamal Kishore, SO	Member
3.	Anil Sharma, TA	Member
4.	Sh. Ajay Goel, GA	Member
5.	Ms. Khushboo Sharma, Lab Assistant-1	Member

The said Boards shall carry-out the verification process with respect to above mentioned as per pro-forma enclosed. **A detailed list of items issued to all concerned room/department wise as per format will also be prepared and signed by respective users/custodians.**

In this connection, the report shall be submitted by the said Boards to the respective University Schools/Centres for further appropriate action at their end, with a copy to the Central Stores Department for records.

Deans/Directors of Schools/Centres will nominate Nodal Staff, who will accompany the Verification Board for verification of each and every lab equipments/machinery/software and other non-consumable items on the charge of their respective university schools/centres. The said nodal staff will also be responsible to update the relevant stock registers and will produce the stock registers before the board(s) as and when required.

The aforesaid, Boards shall submit the report within 45 days of issue of this notification.


(Dr. Vijay Kumar)
(Deputy Registrar, UCS)

Copy to:

1. All Deans/Branch Heads
2. In-charge, UITS with the request to upload on the University's Website.
3. AR to VC for kind information pl.
4. AR to Registrar for kind information pl.
5. PS to COF for kind information pl.
6. Guard File.


(Col. Yogesh Bhatti)
(Assistant Registrar, UCS)

19 May 2022